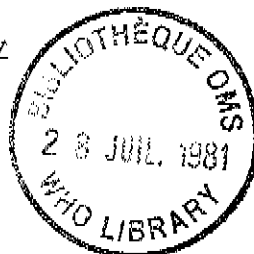




First Meeting of the Editorial Board for the
Report on the Study on Health Care of the Elderly

Tampere, Finland, 10-12 December 1979



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REPORT

INDEX I

The First Meeting of the Editorial Board for the Report on the Study on Health Care of the Elderly was held in Tampere, Finland, from 10 to 12 December 1979. A list of participants is given in Annex IV. The meeting discussed progress in the surveys being carried out at the various centres. Annex I gives the expected time of completion of the survey and the expected time of availability of the clean data for each centre.

A provisional check-list, prepared before the meeting, of data required from each centre was discussed, redrafted and again amended. The final agreed version is given in Annex II. Items 1-11 in this check-list are required from each of the principal investigators; where the survey is being conducted in more than one study area (for example, in an urban and a rural area) all the information requested must be given for each area separately. All the information for items 1-11 should be available immediately the survey is completed and should be sent to the WHO Regional Office for Europe by the principal investigator as soon as possible.

The details of the reports to be based on the study were then discussed. The first document would describe the methodology of the study, giving full details of the sampling frames and response rates. It was suggested that this part, although basically an internal document, might be useful to others as it would give more detailed information than any of the formal publications. It would be prepared by Professor Waters from information supplied through the Regional Office by each participating centre. The second part of this document would consist of the results of the survey; the coded data and the results for the particular participating centre would be supplied by the Regional Office. The Regional Office could also supply the results from each participating centre to all the centres, but would only do this with the agreement of each party concerned.

The first formal publication was discussed by the Editorial Board and a draft outline prepared for the meeting was the subject of much debate. The final consensus was that the draft documents for "Health and function capability", "Standard of housing", "Use and need for services" and "Way of life" looked too much like separate original scientific papers. It was agreed that all these sections should be included as "Results"; that "Way of life" should be placed before "Use and need for services"; that the title "Use and need for services" should be changed to "Services: Demand and use"; that the title "Standard of housing" should be changed to "Living conditions" and the scope of the section should be enlarged; and that "Health and functional capability" should become "Health and functional ability". These new titles are set out in Annex III.

Future plans

It was agreed that if the data were available from all centres by May 1980 it would be possible to hold a meeting of the Editorial Board subcommittee, perhaps in Copenhagen, in June 1980. Possible titles for the first publication were "Profiles of the elderly in X countries" or "The elderly in Europe: a sociomedical survey of the elderly in X countries".

The draft outlines for the various sections were agreed and are given in Annex III. Each subchapter of results would contain the important results and probably a few cross-correlations of some of the questions. Each section should aim to have about five tables and five figures. More detailed tables would be included in an appendix.

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ANNEX I

Investigator and country/city	Survey completed	Data clean and with WHO	Notes
Dr Antonini, Italy	February 1980	March 1980	3600 in 3 areas On tape
Professor Asiel, Belgium	March 1980	March 1980	700 in Brussels On tape
Professor Baro, Belgium	February 1980	March 1980	800 urban Flemish On tape
Dr Defilipis, Yugoslavia	January 1980	February 1980	2000 Zagreb From age 45 years On tape
Dr Kozarevic, Yugoslavia	Yes	December 1979	1800 Belgrade Few on holiday On tape
Dr Dontas, Greece	Early 1980	May 1980	Over 1000 to date Athens and rural areas On punch cards
Dr Hatton, France	February 1980	March 1980	1000 in Paris On tape
Professor Heikkinen, Finland	Yes	December 1979	Over 1000 in Tampere On tape
Professor Paul, Berlin (West)	January 1980	January 1980	1300 On punch cards
Professor Pedich, Poland	Yes	Being cleaned	1000 Bialystok
Dr Sachuk, USSR	Yes	Yes	1400 Kiev
Dr Wartski, Israel	Now in planning stage ? 1980/1981		? 3000 in Israel

There may be additional material from the German Democratic Republic and from Kuwait (? data by mid-1980) but neither country was represented at the present meeting and therefore a progress report was not possible.

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CHECK-LIST OF DATA REQUIRED FROM EACH CENTRE^a
FOR REPORT AND BACKGROUND TO STUDY

1. Acknowledgements. These should include all individuals, institutions and financial grants, to be included in the first report.
2. Details of the geographical area(s) of the study (number of square kilometres and geographical boundaries). Brief description of geographical area(s), centres of population, etc. A map may be useful.
3. Details of population structure of country and the geographical area(s) of survey, by age and sex. These should be in 5-year age groups for each sex separately. If this information is not available for the study area(s), it should be given for the nearest appropriate area and brief notes added as to how the study area is thought to differ (e.g. a higher percentage of elderly persons, etc.).
4. Details of sampling frame used to select sample. A brief note about why this sampling frame was selected, rather than other frames, may be added.
5. Details of sampling method. Replacements for individuals should not be included, but additions to the sample may be made in various age/sex subsamples to increase the number of replies.
6. Details of industry and other work opportunities in study area (or immediately outside study area if relevant). Details of any special provision for the elderly (1) in the country generally and (2) in the study area in particular should be included, along with details of retirement patterns (age, etc.).
7. Details of medical and social facilities (numbers of doctors, nurses, hospital beds, residential facilities) for (1) the country generally, (2) the study area(s) in particular. Give this information separately for the elderly where possible. If this information is not available for the study area(s), a note should be included to indicate how figures for the study area(s) differ from the national figures.
8. Details of the number, sex, age and background of interviewers in each study area. Details of length and methods of training given to the interviewers should be included, along with the method of payment (by the interview; whole-time; part-time).
9. Details of the response rates for each area. All these data, if possible, should be presented for 5-year age groups (65-69, 70-74, etc.) and for each sex separately. Each proband should be classified into one of the following groups:
 - (a) questionnaire satisfactorily completed (75% or more of questions (boxes) answered);
 - (b) questionnaire partially completed (less than 75% of questions (boxes) answered);
 - (c) questionnaire completed by proxy-proband at own home or institution;
 - (d) in institution - questionnaire satisfactorily or partially completed;
 - (e) died (i) before sampling date,
(ii) between sampling date and survey starting,
(iii) after survey starting but before interview;
 - (f) changed address (i) outside study area - not included in data,
(ii) address not known

(Please make additional note if outside study area but interviewed);
 - (g) not contacted or said to have refused by relative or friend of proband (but thought to be living at same address);
 - (h) too ill to interview;

^aIf more than one study is performed, say in an urban and a rural area, the information requested in this check-list must be given separately for each area.

Annex II

(i) refused interview (not on grounds of severe illness) after being seen by interviewer;

(j) others.

10. Difficulties with individual questions. Where there are specific difficulties with individual questions a note should be sent about these.

11. As much information as possible should be sent about nonrespondents.

12. Items 15-41 (questions 3-12 on questionnaire) - replies for each area should be given by 5-year age group and for each sex separately.

Example

Question 3, Item 15: Legally, are you married, widowed, divorced, separated or single?

(a) Urban area	Men				Women			
	60-	65-	70-	75-	60-	65-	70-	75-
Never married								
Married								
Widowed								
Divorced								
Separated								
Not answered								
Total								

(b) Similar table for rural area

STUDY ON HEALTH CARE OF THE ELDERLY;

FIRST FORMAL PUBLICATION

Draft contents (with suggested coordinators)

Editorial Board, List of collaborating centres and acknowledgements

Preface: Dr Leo A. Kaprio

Foreword: Dr Z.J. Brzezinski

Chapter 1: Introduction and purpose of survey
(This might be expanded to two chapters if necessary.)
(W.E. Waters)

Chapter 2: Materials and methods
(W.E. Waters)

Chapter 3: Results: (i) Health and functional ability

- (a) Background
- (b) Indices
- (c) Results
- (d) Remarks

(D. Kozarevic)

(ii) Living conditions

- (a) Background
- (b) Indices
- (c) Results
- (d) Remarks

(W. Pedich)

(iii) Way of life

- (a) Background
- (b) Indices
- (c) Results
- (d) Remarks

(E. Heikkinen and N. Sachuk)

(iv) Services: Demand and use

- (a) Background
- (b) Indices
- (c) Results
- (d) Remarks

(F. Baro and M. Asiel)

Chapter 4: Interrelations of Results
(WHO Secretariat and W.E. Waters)

Chapter 5: Discussion
(WHO Secretariat and W.E. Waters)

Chapter 6: Conclusions
(WHO Secretariat and W.E. Waters)

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Annex III

Chapter 7: Summary

References

Appendices: Questionnaire
Detailed tables

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- Professor Monique Asial, School of Public Health, Free University of Brussels, Belgium
- Professor F. Baro, Director, Sint Kamillus Psychiatric Institute, Bierbeek, Belgium
- Dr B. Defilipis¹, Director, Institute for the Protection of Public Health, Zagreb, Yugoslavia
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Regional Office for Europe

- Dr Z. Brzezinski, Regional Officer for Epidemiology (Secretary)
- Mr A. Esterman, Statistician
- Dr D.M. Macfadyen, Regional Officer for Health Care of the Elderly

¹Participation expenses not paid by WHO